



Position Description

Emergency Medical Technician, Advanced

Mission: Mason County EMS exists to protect life and preserve health by delivering prompt, skilled, and compassionate care to residents and visitors of Mason County, West Virginia. In the most critical moments, our communities can count on us to respond with urgency, competence and heart.

Vision: Mason County EMS will be an agency defined by clinical excellence, unwavering reliability, and an enduring commitment to our neighbors.

Values: **Compassion** – We treat every patient with empathy, respect, and dignity.

Integrity & Accountability – We act honestly and ethically in all we do, taking full ownership of our decisions, outcomes, and responsibilities.

Clinical Excellence – We commit to ongoing training and continuous improvement, affording each patient the highest standard of care.

Safety – Through sound judgment, through preparation, and a Just Culture, we safeguard our patients, providers, and community.



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Position Title:	Emergency Medical Technician, Advanced (AEMT)
Position Classification:	Full-Time/Part-Time
Location:	All Ground Bases
Position Reports To:	Supervisor
Position Interfaces To:	HealthNet Aeromedical Services Leadership Team, HealthTeam Medical Director, Director of Ground Operations
Position Overview:	The AEMT performs duties associated with providing emergency medical care to the ill and injured in accordance with all applicable laws, regulations, and policies. Within the current operation of the company, it is expected that the need to perform certain procedures which are allowed and in the scope of practice of an AEMT will be very limited.
Environmental and Mechanical Considerations:	The AEMT delivers transport services under the stresses of ground transport, with frequent exposure to blood/body fluids, in sometimes hazardous conditions, near moving mechanical parts and within high noise environments. Training and resources are available to mitigate risk as appropriate, but the responsibility to utilize those devices falls to the individual.
Minimum Required Educational Level:	Completion of an approved and accredited AEMT training program
Required Certifications and/or Registrations:	Active, Non-Restricted Advanced Care Technician Certificate in West Virginia, or for bases physically located outside of West Virginia, equivalent certification issued by appropriate authority. Valid Driver's License NIMS Training IS 100, 200, 700, 800 and Hazardous Materials
Post-Hire Certifications and/or Registrations:	Satisfactory completion of the Team Member Orientation Program
Physical Demands:	Ability to lift, push, pull and transfer patients of high weights with limited resources Ability to twist upper body while moving patients and/or equipment Ability to stand, walk, climb, balance, reach, stoop, bend, crawl, and crouch for extended time periods Ability to adapt to rapidly changing and potentially extreme environmental conditions Ability to smell and identify odors Ability to use close, distant and peripheral vision, depth perception, and visual focus Ability to clearly hear and interpret voice, two-way radio, and telephone communication Ability to successfully complete initial and recurrent physical examination Ability to successfully complete initial and recurrent physical agility test
Post-Hire/On-Going Personal Assessments:	Safety assessment Survival knowledge assessment Annual motor vehicle operator report Randomized drug and alcohol usage testing



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Position Specific Accountabilities:	Immediately acts on safety concerns and hazardous conditions. In a timely manner, reports safety concerns and hazardous conditions. Promptly responds to instructions from a dispatcher and drives and operates specially equipped emergency vehicles to specified locations at a safe and controlled speed, in accordance with federal, state, local laws, regulations and standards. Assures that vehicles and equipment are always in good working condition and are properly maintained and stocked. Cleans, organizes and restocks vehicles in a ready condition after each transport. Receives requests for emergency and non-emergency ambulance service and other duties related to communication via two-way radio and other communication devices. Maintains accurate records of ambulance equipment and other emergency equipment and/or personnel dispatched to each emergency and non-emergency request and other operation and administrative data as required to maintain operational continuity and as directed by superiors. Willingness to work beyond the end of scheduled shift, on unscheduled days and at any base location as required allowing for service availability. Performs other duties as assigned by members of the HealthNet Aeromedical Services leadership teams. Maintains currency of all required licenses, certifications, and continuing education programs. Effectively liaison with peers and other professionals to ensure quality delivery of care and operations. Follows standards developed by appropriate government bodies. While the AEMT may perform procedures beyond the scope of the Emergency Medical Technician, the AEMT should perform these procedures only in circumstances called for in protocols issued by local or state regulatory agencies and as permitted by the agency medical director.
Medical Performance Evaluation Schedule:	Annually, based on job family
Initial Approval/Date:	CB 09/2026
Review/Revise Dates:	JW 09/2026